



Sharing your research: Juta's self-archiving policy

From your first draft, through to its submission for peer review and revisions, and then to the final article that's published by Juta, there will be several versions of your work. Below, we define these different versions and the rules around archiving and sharing them.

I VERSIONS OF MANUSCRIPT

AUTHOR ORIGINAL MANUSCRIPT OR AOM:

This version, sometimes called a 'preprint', is your paper before you submitted it to a journal for peer review.

ACCEPTED MANUSCRIPT OR AM:

This is the version of your manuscript after it's been through peer review, including any improvements resulting from that process, and has been accepted by the journal's managing editor.

When you receive the acceptance email from the managing editor, keep a copy of your AM for any future posting.

VERSION OF RECORD OR VOR:

This is the final, definitive, citable version of your paper, which has been copyedited, typeset, had metadata applied, and has been allocated a DOI (Digital Object Identifier).

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II THE RULES OF ARCHIVING OR SHARING

Author Original Manuscript	Accepted Manuscript	Version of Record
You can share your Author Originated Manuscript anywhere, including via social media, on a scholarly collaboration network, your own personal website, or on a preprint server intended for non-commercial use, provided that, upon acceptance, you acknowledge that the article has been accepted for publication as follows: 'This article has been accepted for publication in [Journal Title] Published by Juta and Company (Pty) Ltd.' After publication you should update your AOM with a Digital Object Identifier (DOI), and include a link to the Version of Record.	The accepted manuscript may be placed on: • your personal website • your institutional repository or archive for access no earlier than six months after publication, with the following note: 'This is the peer reviewed version of the following article: [FULL CITATION], which has been published in final form at [Link to final article using the DOI]. This article may not be enhanced, enriched or otherwise transformed into a derivative work, without express permission from Juta or by statutory rights under applicable legislation. Copyright notices must not be removed, obscured or modified. Any embedding, framing or otherwise making available the article or pages thereof by third parties from platforms, services and websites other than those of Juta are prohibited, unless permission has been obtained and granted by Juta and Company (Pty) Ltd.' The AM may not be updated or replaced with the VoR. You may transmit, print and share copies of the AM with colleagues, provided that there is no systematic distribution, e.g. a posting on a network. • The AM may be placed on other institutional or subject repositories after 18 months of publication, with the same note as above.	You may not deposit your VoR in institutional repositories or on third party websites or make it publicly available unless Juta has published the article as an open access article and it bears such a licence setting out the terms for such posting. Note you may share or post article abstracts at any time.

III SHARING AND JUTA'S HYBRID OPEN ACCESS MODEL

Juta publishes hybrid journals. This means there are two categories of articles: articles available only to subscribers and open-access articles.

GREEN OPEN ACCESS

Where articles are published via the subscription route, authors are permitted to self-archive the accepted manuscript under the embargo conditions set out in Part II.

GOLD OPEN ACCESS

Hybrid journals offer authors gold open access publishing in consultation with us. If your article is deemed suitable for open access you will be asked to pay an Article Processing Charge (APC) whereupon your article will be made freely available upon publication, under a Creative Commons licence with re-use rights for readers.

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Note that when an article is made available through gold open access, the open access licence will supersede our standard policies on self-archiving and depositing in institutional repositories.

IV FAQs

Q: What if I want to include the parts of the contribution in a thesis or dissertation?

A: You may do so, always citing its original publication in Juta.

Q: What if I want to expand the contribution in book form for publication

A: You may do so, citing the original publication where applicable.

TIP

Even when you share your AOM or AM, as soon as you can, we recommend that you also include a link to the VoR using its Digital Object Identifier (DOI). This means that downloads, altmetric data, and citations can be tracked and collated – data you can then use to assess the impact of your work.