

NOTE TO CONTRIBUTORS

The *AMTJ* invites submission of manuscripts in English, French or Portuguese. A manuscript will be considered for publication:

- only on the assurance that it has not in whole or in part or in substance been published or offered for publication elsewhere;
- on the understanding that it may be submitted in confidence to an expert referee or expert referees for evaluation;
- on the understanding that the editors reserve the right to make what changes they consider desirable
 - (a) to bring the manuscript into the house style of the *AMTJ*;
 - (b) to eliminate errors of typing, grammar, syntax, punctuation, spelling, idiom and the like;
 - (c) to eliminate ambiguity, illogicality, tautology, circumlocution and redundancy;
 - (d) to produce accuracy and coherence;
 - (e) to improve the mode of expression and style of writing;
 - (f) to avoid possible criminal or civil liability.

Authors are required to read their manuscripts very carefully to avoid the need for the editors to exercise these rights extensively. In particular, authors are asked to acquaint themselves with the house style of the *AMTJ*.

Further requirements

- (a) **JEL classification:** Being a multidisciplinary journal, authors will be required to provide a JEL code for their submitted manuscript.
- (b) **Article title page:** A concise and clear title of not more than fifteen words should be provided. The title of the paper has to be suitable, clear and concise, and should be submitted separately from the anonymised manuscript.
- (c) **Proposed format:** All manuscripts should be in MS Word format.
- (d) **Article length:** Articles should be between 5 000 and 6 000 words in length (maximum), including any appendices and references. Thus, manuscripts should be between 12 and 15 pages.
- (e) **Abstract:** Articles must have an abstract of between 150 and 250 words. The abstract should be void of vague abbreviations or unnamed references.
- (f) **Keywords:** The abstract should be followed by three to five keywords arranged alphabetically.

- (g) On acceptance of an article, the author will be required to have the abstract and keywords **translated** into the two other languages of the journal.
- (h) **Introduction:** This section should state the objectives of the work and provide sufficient background, avoiding a comprehensive literature assessment or a summary of the results.
- (i) **Literature review:** Only related texts should be reviewed concisely.
- (j) **Material and methods:** This section should provide adequate facts to ensure that the work can be replicated by interested independent researchers. Existing methodologies may be adapted and cited. Quotations marks should be used to identify direct materials from previous publications. All adaptations made to existing methodologies should be defined.
- (k) **Results:** All discussions relating to the findings of research should be concise and straight forward.
- (l) **Implementable policy recommendations:** This section should draw from the results/findings to offer implementable policy recommendations relevant for African tax systems, policymakers and other stakeholders.
- (m) **Conclusion:** The main conclusion should be summarised either as a standalone section or in a subsection indicating the implications of the findings.
- (n) **Figures and tables embedded in text:** Tables and figures should be placed next to relevant texts. Table captions should be placed on top, while figure captions should be directly below the figure. Figures should be legible, numbered with Arabic numerals and of high quality. The sources of all figures and tables must be cited.
- (o) **References and in-text reference citation:** All manuscripts submitted should adopt the APA sixth (6th) edition referencing methodology and be judiciously checked for consistency, precision and completeness.
- (p) **Layout:**
- **Times New Roman**, single line spacing. More specifically -
 - **paper title:** 12pt bold, capital letters;
 - **author's name(s):** 10pt bold;
 - **abstract and keywords:** 10pt;
 - **subtitles:** 11pt bold, numbered, justified;
 - **bibliography:** 10pt, justified;
 - **text:** 11pt.

(q) Language, style, spelling: Please consult the journal house style available at amtjsubmissions@ataftax.org. Alternatively, the style guide can be accessed via the official webpage of the *AMTJ*.

Manuscripts for publication can be submitted to the Editor-in-Chief of the *AMTJ* via an online system available on the official webpage of the *AMTJ*.